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**COMMITTEE BUSINESS - REPLACEMENT LOCAL DEVELOPMENT PLAN  
JOINT TASK AND FINISH GROUP – DRAFT TERMS OF REFERENCE**

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**Purpose of the Report**

1. To ask Members to consider and approve the draft Terms of Reference and approach for the Replacement Local Development Plan (RLDP) Joint Task and Finish Group.

**Background**

2. In September 2021, each of the five Scrutiny Committees individually considered the draft report titled *Cardiff Replacement Local Development Plan: Vision, Issues and Objectives and Integrated Sustainability Appraisal Scoping Report* prior to its consideration by Cabinet. Following these meetings, a collective letter capturing all concerns and observations of all five committees was subsequently sent to Cabinet.
3. Going forward the five Scrutiny Chairs considered it would be good practice to pool scrutiny expertise from all committees and continue a culture of collaboration. This was supported by the Scrutiny Committees at their September meetings, where Members agreed to progress Scrutiny of the next stage of the RLDP via a Task and Finish Group whereby there is cross-representation from all 5 Scrutiny Committees in order to ensure that all aspects affected by the RLDP are able to be considered.
4. The next stage of the RLDP is the consultation around the proposed Strategic Options. These options are going out for a 10-week consultation in late November 2021 until January 2022. This will then be used to develop and inform the

Preferred Strategy which is scheduled to be presented to Cabinet in September 2021.

5. The Task and Finish Group held their first meeting on 2<sup>nd</sup> November 2021, where they considered the areas they wished to explore in their examination of the Strategic Options, the evidence they required and methods of research.
6. Attached at Appendix A is a scoping document which contains the Task and Finish Groups draft Terms of Reference as well as detail of their proposed approach for the inquiry that resulted from their meeting. This will be presented to each of the five scrutiny committees for consideration and noting.

### **Way Forward**

7. The Committee is asked to consider the attached approach of the Joint Task and Finish Group and agree the proposed Terms of Reference they have established for the inquiry into the RLDP Strategic Options.

### **Legal Implications**

8. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendation in this report is to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

9. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendation in this report is to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATION**

The Committee is recommended to:

- i) Consider the attached approach for the RLDP Joint Task and Finish Group inquiry into the Strategic Options and approve the draft Terms of Reference.

**DAVINA FIORE**

**Director of Governance & Legal Services**

**5 November 2021**